

**Meeting Minutes for
Evergreen Community Charter School Board of Trustees
held 7:00 PM Thursday, May 28, 2009 at
Evergreen Community Charter School**

ATTENDANCE:

Board of Trustees

Joanne Storer, Andalisa Lopez, Frank Lopez, Holly Corcoran, and Cindy Haab

Advisory Panel

Jill Shoemith, Patti O'Keefe, Nancy Price, and Nancy Lewis

Guests

none

ABSENT:

Mary Baxter and Chris Kinsley, Board of Trustees

Rudy Haab, Advisory Panel

Henry Bockelman, Pocono Mountain Liaison

1. Call to Order by President – Joanne Storer called the meeting to order at 7:04 PM.
2. Pledge of Allegiance led by Joanne Storer
3. Approval of Previous Meeting's Minutes from April 23, 2009

A motion was made by Joanne Storer and seconded by Frank Lopez to approve the minutes from the April 23, 2009. Cindy Haab abstained, Motion passed 4:0:1

4. Reports

4.1. Chief Executive Officer and Director of Evergreen Community Charter School –
Jill Shoemith

- See written report (attached).
- In addition to her written report, Jill reported that College Fairs are beneficial to not only 11th graders, but it's also important to include the 10th graders.
- Jill reported that Millbrook Village had received a grant that includes Evergreen student participation with new costumes and mileage reimbursement; the Evergreen students went to BEC for an assembly
- Evergreen will be participating in Meals on Wheels as a community service
- The student run play went well
- The covered hallway is almost complete; flooring materials are being explored
- The prom was a huge success
- Graduation is this coming Sunday
- The application process is going smoothly and there are strong applicants this year
- A new sewing elective will be offered by Sandra. Sew and Vac donated 6 sewing

machines to the school at cost

- The Industrial Arts elective continues to be popular; it is safe and well planned
- A discussion was held about Evergreen's current Music Program that is required for 6th and 7th graders

A motion was made by Joanne Storer and seconded by Holly Corcoran to terminate the current music teacher and to pursue other music program leads; All were in favor; passed 5:0.

5. Executive Session

Not necessary at this meeting.

6. Instructional Report by Teachers and Students

- 6.1. Nancy Price reported on the PSSA testing. She explained that in the public schools 11th graders must score "Proficient" in order to graduate. This is a graduation requirement, but not for Charter Schools. If in public school students are not scoring "proficient" then an after school program needs to be established.

Nancy also reported that there will be school-wide Terra Nova standardized tests given next week.

7. Recognition of Visitors (Community input/ presenters, etc) – *n/a*

8. Items for Discussion and Possible Resolution– *n/a*

9. Items Requiring Board Action

9.1. Business and Financial Affairs

- 9.1.1. Approval/Disapproval of payments to vendors via the April 2009 Check Register –

Motion made by Cindy Haab and seconded by Frank Lopez to approve the vendor payments for April 2009, passed 4:0:1 (Holly Corcoran abstained)

- 9.1.2. Approval/Disapproval of current Financial Statements to be given to PMSD, including the April Profit & Loss

This is tabled pending receipt of the April Profit and Loss via email.

- 9.1.3. Approval/Disapproval of current Financial Statements to be given to PMSD, including the Balance Sheet as of the end of April 2009

Motion made by Joanne Storer and seconded by Andalisa Lopez to approve the Balance Sheet as of the end of April, passed 4:0:1 (Holly Corcoran abstained)

- 9.1.4. Approval/Disapproval of Grant Expenditures through April 2009

Holly clarified that ~ \$29K is left over from the first grant. The money will be used for the sewing machines, sinks in the Science Lab, and for 10 laptops for student/classroom use.

Motion made by Andalisa Lopez and seconded by Frank Lopez to approve the Grant

Expenditures through April 2009, passed 4:0:1 (Holly Corcoran abstained)

9.2. Students Curriculum and Policy

9.2.1. Approval/Disapproval of the available slots per grade for the 2009-10 School Year

This is tabled until near the close of the application period and after the interviews have been conducted, at our next meeting in June.

9.2.2. Approval/Disapproval of the Students/Parents Responsibility Code for the 2009-10 School Year

This is tabled until near the close of the application period, at our next meeting in June. Jill will incorporate everyone's comments and email.

9.2.3. Approval/Disapproval of the Enrollment and Public Lottery Procedures for the 2009-10 School Year

A discussion was held regarding "Grandfathered Students" that do not meet the criteria. The Board will review each case as it comes up at the next meeting.

Holly Corcoran made a motion to approve the Enrollment and Public Lottery Procedures for the 2009-10 School Year and Andalisa Lopez seconded it; all were in favor; motion passed (5:0)

9.3. Personnel- Professional Staff) – *n/a*

9.4. Personnel- Support Staff) – *n/a*

10. Open Discussion

10.1. Board Members

Holly requested that Cindy email the April and May Meeting Materials to her.

10.2. Advisory Panel/Evergreen Foundation Members

Jill mentioned that Chris Kinsley Sr was profiled in the Pocono Power section of the Pocono Record this past week. She was proud that Chris mentioned Evergreen in the article.

10.3. Pocono Mountain School District Liaison – *n/a*

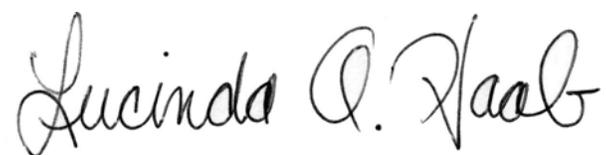
10.4. Public Comment – *n/a*

Adjournment

Andalisa Lopez made a motion to adjourn; Cindy Haab seconded it; motion carried 5:0

The meeting was adjourned at 8:05 PM

Respectfully Submitted,

A handwritten signature in black ink that reads "Lucinda A. Haab". The signature is written in a cursive style with a large, decorative initial 'L'.

Lucinda A Haab
Secretary, Board of Trustees